

**NORTHSIDE INDEPENDENT SCHOOL DISTRICT
CHILD NUTRITION DEPARTMENT**

7520 Mainland, San Antonio, Texas 78250

1. Your name: _____

2. Your address: _____

3. Your telephone: _____

4. List other ways to contact you _____

5. Name and address of person(s) or organizations you are filing a complaint against: _____

6. Tell what incidents happened that made you feel you had been discriminated against and the dates they occurred. _____

7. State on what basis you feel discrimination exists (race, color, national origin, sex, age, or disability). _____

8. List names, titles, and addresses of persons who may have knowledge of the actions given in number 6 above.

	Name:	Title:	Address:
a.	_____	_____	_____
b.	_____	_____	_____
c.	_____	_____	_____
d.	_____	_____	_____

9. Date _____

All complaints, written or verbal, shall be accepted by the school district and forwarded to the Food and Nutrition Division, Texas Department of Agriculture.

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Adjudication and Compliance, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call (800) 795-3272 or (202) 720-6382 (TTY). USDA is an equal opportunity provider and employer.